

COVID-19 (Coronavirus) UPDATE

March 17, 2020

The Town is taking all the necessary precautions as well as the following steps to help limit the spread of the virus. Please note, these changes are subject to modifications as more information becomes available:

Town Hall: At this time Town Hall will remain open, however we ask that our residents limit their visits to the facility for essential services only. We encourage you to take the following safeguards:

- ✓ We ask that residents make all water payments with the Town utilizing our online Bill Pay feature at <u>www.topsailbeach.org</u> or by depositing your payment in our dropbox located at the front of Town Hall. You can also make your payment over the phone during normal business hours (Monday-Friday 8 A.M. to 5 P.M.) at (910) 328-5841.
- ✓ We encourage you to conduct any other business with the Town by calling Town Hall at (910) 328-5841 whenever possible. While we will miss seeing you, it is for your safety and the safety of our employees.

Meetings: The meetings of all appointed Town advisory boards and committees have been cancelled through the end of March. We will re-evaluate the situation for scheduled meetings in April.

<u>**Community Development:**</u> The Community Development Building will be open but operate by appointment only. We encourage all business be conducted by phone or email to the greatest extent possible. All permit applications and inspection request forms can be found on the Town website: <u>http://www.topsailbeach.org/Departments/Community-Development</u>

For more information you can call the Community Development department at 910-328-5194. Or email: Town Planner, Linda Vescovi at <u>lvescovi@topsailbeach.org</u> Building Inspector, William Rivenbark at wrivenbark@topsailbeach.org

Fire Department: The Fire Department will be closed to the public and all non-emergent business shall be conducted by phone or email to the greatest extent possible. If you have business with the Fire Department please call (910) 328-2980 or email Chief Bo Fussell at <u>bfussell@topsailbeach.org</u>. If you have an emergency and need fire response, please call 911.

<u>Police Department:</u> The Police Department will continue operations as normal, although we ask you be respectful of the staff by limiting in person visits to business purposes only. Questions can be directed to Mary Alice Sechler at 910-328-4851 or <u>msechler@topsailbeach.org</u>